

Appendix 4 – Template declaration form for all new staff

An Coimisiún is Ireland’s commission for regulating broadcasters, online media, and supporting media development.

The *Broadcasting Act 2009* and the *Online Safety and Media Regulation Act 2022* provide for the management of conflicts of interest on the part of An Coimisiún. A conflict of interest may arise where:

“a relevant person or a connected relative of a relevant person is likely to derive a benefit from any matter to be considered by the Commission, or where a relevant person has a relevant interest in any business or organisation representative of any business, which is likely to derive a benefit from such a matter”.

A “relevant person” is a Commissioner, a member of the staff of the Commission, or a consultant or adviser engaged by An Coimisiún.

Conflicts can exist if a person’s circumstances create a risk that decisions may be influenced, regardless of whether the individual actually benefits. The perception of competing interests, impaired judgement or undue influence can also be a conflict of interest.

The *Broadcasting Act 2009* categorises people who are ineligible to be appointed as Commissioners or members of staff of the Commission.

A person shall be **ineligible** for appointment as a Commissioner, or as a member of the staff of the Commission, while he or she—

- is a member of either House of the Oireachtas,
- is a member of the European Parliament,
- is a member of a local authority, or
- is, or has a **relevant interest** in, a provider of communications media.

A person has a **relevant interest** in a provider of communications media if the person, or a connected person—

- holds shares or any other proprietary interest in the provider, where the value of the interest exceeds €5,000,
- holds bonds, debentures, or other similar investments in the provider, where their aggregate value exceeds €13,000,
- holds a directorship or shadow directorship (within the meaning of the *Companies Act 2014*) in the provider
- receives gifts or other benefits from the provider, where their aggregate value exceeds €650.

A “**connected person**”, in relation to a person, means—

- (a) their spouse or civil partner,
- (b) a person acting on behalf of the person or their spouse or civil partner,
- (c) a company or other body of which the person or their spouse or civil partner, or a nominee



- of either of them, is a member,
(d) a partnership in which the person or their spouse or civil partner is a partner, or
(e) an employer of the person or their spouse or civil partner.

Please declare any relevant interest in a provider of communications media or potential conflict of interest in the box below:

Name:

Signature & Date: